



Wyoming Department of Education

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MEMORANDUM NO. 2010-091

TO: School District Superintendents
Principals
Special Education Directors

FROM: Susan Shipley, Education Program Manager

DATE: April 23, 2010

SUBJECT: 4th Annual Wyoming Special Education Leadership Symposium,
Call for Proposals

TIME SENSITIVE INFORMATION TO SHARE

The 4th Annual Wyoming Special Education Leadership Symposium will be held in Lander, WY, on July 27-29, 2010. The Wyoming Department of Education (WDE) recognizes there are outstanding programs and practices around the state and has a desire to showcase these successful practices.

For this reason, there is an open call for proposals seeking individuals or a group of individuals to present at the Symposium. Each session should be approximately **75 minutes**. Topics to be considered will include:

- Successful Secondary Transition in partnership with Department of Vocational Rehabilitation (co-presentation)
- Assistive Technology Assessment Teams
- Early Childhood Transition

(Note: All proposals coming from school district personnel should be accompanied by a letter of support from the district's Director of Special Education.)

If interested, please complete a proposal form and follow the submitting directions by May 21, 2010. Proposals will be reviewed by a selection board and a letter of notification indicating the selection results will be sent out on or before May 31, 2010. All proposals accepted will be required to have their Power Point Presentation and one electronic copy of any handouts to the symposium staff prior to June 30, 2010. Registration fees will be waived for presenters. Proposal forms are available at <http://www.k12.wy.us/CandI.asp>.

Please direct questions to Suzanne Lilygren at 307-857-9264 or slilyg@educ.state.wy.us.

SS:snl